

**NOTICE OF MEETING**  
**APPRAISAL REVIEW BOARD OF JEFFERSON COUNTY APPRAISAL DISTRICT**

Notice is hereby given that a Meeting of the Appraisal Review Board of the Jefferson County Appraisal District will be held on the **10th day of January, 2012 at 10:00 a.m.** at the Appraisal District office, 4610 S. Fourth St., Beaumont, Texas at which time the following subjects will be discussed, considered, passed, or adopted, to-wit:

- A. Roll Call
- B. Establishment of Quorum
- C. Oath of Office
- D. Approval of Minutes
- E. Workshop Session – Appraisal Review Board Policy Manual
- F. Action Items
  - 1. Receive Supplemental Appraisal Records for Current and Previous Years
  - 2. Grant or Deny Late Protests and Rehearing Requests
  - 3. Revise Appraisal Review Board Policy Manual
- G. Information Items
  - 1. PTD ARB Training Courses: May 7 and 8, 2012
  - 2. Next Meeting Date: March 6, 2012
- H. Correspondence
- I. New Business
- J. Public Comments
- K. Adjournment

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Secretary, Appraisal Review Board

*I, the undersigned County Clerk of Jefferson County, do hereby certify that the above Notice of Meeting of the Jefferson County Appraisal District Appraisal Review Board is a true and correct copy of said Notice, and that I received and posted said Notice on the Courthouse Doors and the bulletin board at the Courthouse of Jefferson County, Texas, at a place readily accessible to the general public at all times on the \_\_\_\_\_ day of \_\_\_\_\_, 2012 at \_\_\_\_\_m. and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.*

*Dated this the \_\_\_\_\_ day of \_\_\_\_\_, 2012.*

BY: \_\_\_\_\_  
Jefferson County Clerk