

JEFFERSON COUNTY APPRAISAL DISTRICT
P. O. Box 21337 Located at: 4610 S. Fourth Street
Beaumont TX 77720-1337 Beaumont TX 77705
(409) 840-9944 or 727-4611

FOR OFFICE USE ONLY:

Cause No.: _____
Filing Date: _____
Control No.: _____ Form _____ of _____

NOTICE OF PROTEST FOR TAX YEAR 2012

THE BELOW INFORMATION MUST BE PROVIDED:

Account # _____
Name: _____
Mailing Address: _____

INSTRUCTIONS: If you want the Appraisal Review Board (ARB) to hear and decide your case, you must file a written notice of protest with the ARB. If you are leasing the property subject to the protest, you must have a contract requiring you to pay the property taxes.

FILING DEADLINE: MAY 31, 2012

CHECK THE REASONS FOR YOUR PROTEST: Failure to check a box may result in your inability to protest an issue. If you check "value is over market value," you are indicating that the appraised value is excessive and your property would not sell for the amount determined by the Appraisal District. If you check "value is unequal as compared to other properties," you are indicating that your property is not appraised at the same level as a representative sample of comparable properties, appropriately adjusted for condition, size, location, and other factors. Your property may be appraised at its market value, but be unequally appraised. An ARB may adjust your value to equalize it with other comparable properties. Please check all reasons that apply in order to preserve your rights so that the ARB may consider your protest according to law.

- | | |
|--|---|
| <input type="checkbox"/> Value is over market value | <input type="checkbox"/> Change in use of land appraised as ag-use, open-space, or timber land |
| <input type="checkbox"/> Property should not be taxed in (name of taxing unit) _____ | <input type="checkbox"/> Ag-use open-space, timber, or other special valuation denied, modified, or canceled |
| <input type="checkbox"/> Exemption was denied, modified, or canceled | <input type="checkbox"/> Owner's name is incorrect |
| <input type="checkbox"/> Property description is incorrect | <input type="checkbox"/> Property should not be taxed in this appraisal district or in one or more taxing units |
| <input type="checkbox"/> Failure to send required notice (type) _____ | <input type="checkbox"/> Value is unequal compared with other properties |
| <input type="checkbox"/> Other: _____ | |

What do you think your property's value is (Optional) \$ _____ I want the ARB to send me a copy of its hearing procedures: Yes _____ No* _____
*If your protest goes to a hearing, you will automatically receive the ARB hearings procedures.

Signature Date Daytime Phone Evening Phone

PLEASE DO NOT ATTACH ANY DOCUMENTS TO THIS FORM. BRING ANY DOCUMENTS OR EVIDENCE WITH YOU AT THE TIME OF YOUR PROTEST HEARING.

FILING DEADLINES: The usual deadline for filing your notice (having it postmarked if you mail it) is midnight, May 31.

A different deadline will apply to you if: 1) your notice of appraised value was delivered to you after May 2; 2) your protest concerns a change in the use of agricultural, open-space, or timber land; 3) the Appraisal District or ARB was required by law to send you notice about a property and did not; 4) the ARB made a change to the appraisal records that adversely affects you and you received notice of the change; 5) you had good cause for missing the May 31 protest filing deadline.

Contact the District for your specific protest filing deadline (also on top of this form). The ARB will determine if good cause exists for missing a deadline. Good cause as defined by Tax Code Sec 41.45 is a reason that includes an error or mistake that was not intentional or was not the result of conscious indifference and will not cause undue delay or injury to the person authorized to extend the deadline or grant a rescheduling. Local ARB hearing procedures may also address specific examples of good cause. (Late protests must be filed before the ARB approves the records for the year, which is typically July 20th.)

WEEKENDS, HOLIDAYS: If your deadline falls on a Saturday, Sunday or other legal holiday, it is postponed until midnight of the next working day.

POSTPONEMENT: You are entitled to one postponement of the hearing without showing good cause if you have not designated an agent to represent you at the hearing. You must request this postponement to the ARB before the date of the hearing. You are also entitled to postpone your hearing if you or your agent show good cause for the postponement.

MEETING DATES AND TIMES: The ARB meets as necessary to hear all protests filed. Their normal hours are from **8:00 am to 5:00 pm Tuesday through Thursday, and they are expected to meet from mid-May to late July of each year.** Additional days are opened as needed by the ARB. For good cause, you may request an evening (6:00 pm to 9:00 pm) meeting. Please state your explanation of good cause in the space provided below. The ARB will decide if you have good cause for a special meeting request. If you request an evening meeting, the ARB will require that you sign an affirmation stating that it would be a hardship for you to attend a protest hearing during the ARB's normal business hours due to your inability to leave your job during these hours.

Please do **NOT** schedule me during the following times: _____

GIVE FACTS THAT MAY HELP RESOLVE YOUR CASE (continue on additional page if needed): _____

